

GAYDON PARISH COUNCIL
NOTICE OF THE MEETING OF THE PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of Gaydon Parish Council to be held at The Village Hall, Gaydon on **Thursday 11th May 2023**, which starts at **7.30 pm**.

Should you wish to join this meeting or have any questions for the Parish Council, please email the Clerk for further details on clerk@gaydonparishcouncil.org.uk or call **07841 010719**

A. E. Clark

Clerk to the Parish Council

Date 27th April 2023

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. Acceptance of apologies for absence.
4. Minutes PC Meeting held on 4th April 2023 and Parish assembly held on 18th April 2023(circulated separately)
5. Declaration of Interests
6. Dispensations

7. Open Forum
Members of the public are invited to raise issues within the remit of the Council
8. Matters Arising - Previous Minutes
 - (i) 22/01915/FUL shared pictures with case officer and awaiting response Clerk
 - (ii) MAC construction company lorries, brown, parked outside garage; phone call made and company asked not to park there. Clerk
 - (iii) Motor museum event on Sunday 2nd April - Jeff Coope and Andrea Bruneau updated at Parish assembly meeting 18.04.23 working with the event company to prevent reoccurrence. Clerk

9. District Councillor and County Councillor Reports

10. Adoption of Code of Conduct

To consider the attached Report (Report enclosed) SDC model

11. Assignment of Councillor Portfolios and Working Groups

12. Planning (items may be added if received after the agenda is issued):

(i) none so far

13. Finance

(i) Payments/Signing of Cheques

<u>Ref</u>	<u>Payee</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Net £</u>
May_23_1	Yu Energy- Street Lighting – January	£17.21	£0.82	£16.39
May_23_2	Yu Energy- Street Lighting – January	£195.17	£9.29	£185.88
May_23_3	Clerk's salary – A. Clarke	£363.66	£0.00	£357.68
May_23_4	WALC Subscription	£205.00	£29.00	£176.00
	<u>Totals</u>			
	<u>Expenditure</u>	<u>£781.04</u>	<u>£39.11</u>	<u>£741.93</u>
	<u>Income</u>	<u>£0.00</u>	<u>£0</u>	<u>£0.00</u>

(i) PC Balances and Bank Reconciliation (to be circulated prior to the meeting)

14. Dates of future meetings

(ii) **2023** 6th June, 4th July, 1st August, 5th September, 3rd October, 7th November, 5th December

(iii) **2024** 2nd January, 6th February, 5th March, 2nd April

15. Co-option procedure

Agree the way forward for Gaydon Parish council – guidance circulated prior to the meeting.

16. Updates

(i) Roads, Community Safety, Drains, Street lighting and Street furniture

Cllr Claxton

(ii) Community Forum

Cllr Claxton

(iii) Neighbourhood Plan