

Minutes of a meeting of the Gaydon Parish Council held on Tuesday 7th February 2023 at the Village Hall, Gaydon at 7.30pm

Present : Parish Councillors Ian Helps (Chairman), Adrian Claxton, John Davies, Corinne Hill

District councillor Chris Kettle, Stratford District Council, arrived during meeting

Angela Clarke (Parish Clerk)

There were 11 members of the public in attendance.

1. Apologies

An apology for absence was received from Councillors Mirrin Lewis, Deborah Price and Chris Mills

2. Minutes

The minutes of the ordinary meeting of Gaydon Parish Council held on 3rd January 2023, having been circulated, were approved and signed as a correct record.

3. Declarations of interest

None declared.

4. Dispensations

None requested.

5. Open forum

The following matters were raised by members of the public in attendance:

Andy Thomas advised that drains are blocked and roads need sweeping = Kineton Road.(B4155) Specifically between Chadshunt and Kineton.

Action: Clerk

Speed cameras – update requested on the 3 2 1 signs

Action: Cllr Mills

2 streetlights not working near Banbury road and Kineton road. Cllr Claxton advised that scaffolding is needed to replace the pole, focus in the first instance is on safety.

Martin Hayward updated on the history of application 21/03858/FUL, previously supported by Gaydon Parish Council (GPC), lodged 14 months ago. Continued support of GPC requested.

Mud on the road to Kineton was highlighted, this is after the Chadshunt bends. County highways to be advised.

Action : Clerk

A resident asked what is happening to mark the Coronation of King Charles III. GPC agreed to support and this is to be an Agenda item in March

Action : Clerk

Signed.....(Chair)

Date.....

A resident asked if further information since the last Parish Council meeting had been received from Ellis' Machinery on their proposed development behind Gaydon Barns. – the Chair confirmed that this proposal is now with Stratford District Council and that the Parish Council had received no further information.

6. Matters arising – Cllr Davies confirmed the solar array panels face Kineton.

7. District Councillor and County Councillor Reports -Cllr C. Mills & Cllr C. Kettle

County Councillor Chris Mills sent apologies. His monthly Report is enclosed at Appendix B to these Minutes.

District Councillor Chris Kettle arrived at 8.45pm following a previous meeting. His monthly report is enclosed as Appendix C to these minutes.

8. Planning

- **22/03728/PIP** Land To The North East Of Banbury Road Gaydon, Permission in Principle for the Residential Development of land for four Self and Custom Build Dwellings at land to the north east of Banbury Road, Gaydon.

Cllr Davies advised that this has a S106 stipulation attached which would offer properties to Gaydon residents in the first instance.

Observation made about the number of houses in 0.5 acre of land and the cost associated with this - few houses and high cost. Gaydon already has 9 self builds in progress without an S106 stipulation.

Not clear what is different to what has previously been declined.

RESOLVED that an objection is raised to the application for the following reasons:

- (i) Site allocated is subject to flooding
- (ii) Impact on the landscape
- (iii) The 50mph road limit on the road from the site to the highway

- **SCREEN/00094** Swallowfields Farm Banbury Road Gaydon Warwick CV35 OHLDevelopment of site for industrial/distribution development within classes B2/B8. The proposed scheme amounts to approximately 50,000sq.m(GIA). The development will include ancillary offices, car parking, service yards and boundary landscaping.

RESOLVED that no comment required at this stage, for information only.

9. Social Housing needs in Gaydon

Discussed in reference to application 21/03858/FUL

Signed.....(Chair)

Date.....

Cllr Davies asked if Martin Hayward wanted this to go to planning committee, which he confirmed he did to let due process take place.

Cllr Claxton agreed to attend the planning committee on 22nd February on behalf of Gaydon Parish Council.

RESOLVED that no further action to be taken by Gaydon Parish Council

10. Solar array update

Site visit happened on 31st January 2023, Cllrs Ian Helps, Coriine Hill and Chris Mills attended with Parish clerk, Angela Clarke. At which the following were discussed / confirmed;

Direction of panels confirmed.

Different houses will have different views depending on where they are along the boundary.

The scale and size of the development was reinforced to everyone who visited site.

Advised on visit there will be no lights, there will be CCTV and a fence.

Access will be via existing Jaguar Landrover (JLR) site.

Mound to be landscaped.

Discussion on the Gaydon Green Fund are being kept separate from the planning application. Cllr Helps confirmed that JLR are considering a contribution to the village.

11. Finance

Following consideration of the Finance Report it was **RESOLVED** that the following payments are approved:

<u>Ref</u>	<u>Payee</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Net £</u>
Feb_23_1	Parish Online – Digital mapping	£54.00	£9.00	£45.00
Feb_23_2	WALC – Election Training	£36.00	£6.00	£30.00
Feb_23_3	Yu Energy- Street Lighting – December	£17.37	£0.83	£16.54
Feb_23_4	Yu Energy- Street Lighting – December	£210.57	£10.03	£200.54
Feb_23_5	Clerk’s expenses – R. Nash	£340.00	£0.00	£340.00
Feb_23_6	Clerk’s salary – A. Clarke	£334.80	£0.00	£334.80
Feb_23_7	The Play Inspection Company – Annual playground inspection	£186.00	£31.00	£155.00

Signed.....(Chair)

Date.....

Feb_23_8	Unity Trust Service charge	£18.00	£0.00	£18.00
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See Appendix A for January 2023 bank reconciliation.

12. Meeting dates

- Annual Parish meeting to be held on 18th April 2023. Community groups and businesses to be invited.
- Agenda item for March 2023 **Action : Clerk**

- No meeting on Tuesday 4th May 2023 due to elections

- AGM to be held on Tuesday 23rd May 2023 following the elections.

The Meeting closed 9.20pm

Signed.....(Chair)

Date.....

Appendix A

Bank Reconciliation - 26th January 2023

		£	£	£
Unity Trust Current account				
Opening Balance 31st December 2022				43230.84
 Less payments				
A. Clarke	Clerk's salary	291.06		
HMRC	Tax Deduction- Clerk's salary	72.6		
Yu Energy	Street Lighting Supply	17.37		
Yu Energy	Street Lighting Supply	210.57		
			591.60	
 Add income received				
None	None	0.00	0.00	
 Cashbook at 31st January				42639.24
Less payments outstanding				
Unity Trust Bank	Service Charge	18		
 Closing Balance at 26.01.23				42639.24

Signed.....(Chair)

Date.....

APPENDIX B

Report of County Councillor Chris Mills, Kineton and Red Horse Division - 7th February 2023

Household Support Fund

The objective of the Household Support Fund grant is to support those most in need of financial support this winter with food, energy and water bills, as the country continues its recovery from the pandemic. The grant runs from 01 October 2022 to 31 March 2023 and Warwickshire has been allocated £3.47 million, which is being distributed through the existing Warwickshire Local Welfare Scheme.

In February the Household Support Fund will roll out cost of living vouchers automatically to those families accessing free school meals, and in March we'll launch a utilities voucher campaign, inviting applications from residents.

Dates of key activities:

February

Roll out of automatic cost of living payments in vouchers to parents/carers of benefits related free school meals, which will have a minimum value of £120 (equivalent to £30 per eligible child for food support and £90 per household for utilities support).

March

Launch of utilities voucher campaign to Warwickshire residents by application. Targeted communication via a mix of communications channels and direct approaches through schools, alternative education providers, early years settings, Districts and Boroughs, council partners and community groups.

For further information on support available for residents, please refer to the following websites:

<https://www.warwickshire.gov.uk/localwelfarescheme>

<https://www.warwickshire.gov.uk/costofliving>

<https://helpforhouseholds.campaign.gov.uk/>

Mental Health Support from Kooth

Signed.....(Chair)

Date.....

Children and young people in Warwickshire can find support at <http://Kooth.com> - a free, safe and anonymous online community for mental health and wellbeing.



Green Shoots Community Fund

Another 38 projects funded via £1m Green Shoots Community Fund. Total to date is 142 projects, all either mitigating against climate change or supporting our communities to adapt to its impact. Equitable distribution to all five district/borough areas per head of population. www.warwickshireclimateemergency.org

SEND and Inclusion Service Offer Consultation

There's still time to have your say on proposed changes to support services for children and young people with SEND in Warwickshire. Read more: [https://www.warwickshire.gov.uk/news/article/3764/four-weeks-left-to-have-our-say-on-the-send-](https://www.warwickshire.gov.uk/news/article/3764/four-weeks-left-to-have-our-say-on-the-send-and-inclusion-service-offer)



and-inclusion-service-offer

Dear Life – Suicide awareness and prevention

Signed.....(Chair)

Date.....

If you, or someone you know, is having thoughts of suicide or significant self-harm, help and support is available now. Visit <http://dearlife.org.uk> where you will find details for crisis support.

If there is immediate risk to life, call 999.



Visit dearlife.org.uk to find support, or ring 0800 616 171 - a 24/7 free confidential helpline



Up-date on lay-by on B410 Gaydon

I have had further discussions with officers at WCC regarding the lay-by on B4100. I have repeatedly asked for the lay-by to be closed due to the ongoing disgusting antisocial behaviour at this site.

Jeff Morris from WCC will be arranging a meeting which will include: Police, Highways and Stratford District Council

Signed.....(Chair)

Date.....

APPENDIX C District Councillor Chris Kettle, Bishops Itchington Ward – 7th February 2023

Key issues

- The budget and the aftermath have similarly taken up time and effort. It is now out for consultation. A more generous settlement than anticipated means that really difficult decisions are postponed. They have not gone away.
- Dealing with the report to OSC on the lessons learnt from the merger has been completed
- SDC has some big issues arising with the South Warwickshire Local Plan regarding infrastructure. This will need to be tackled after the election. When we look ahead to 2050, it becomes clear to me that, given the lead times for major infrastructure investment, the decision points come fairly quickly. Long term strategic thinking is not a particular strength of Britain.
- We have been working on the options available for using the money we have allocated to the Cost of Living Support Fund. We are being careful to avoid options which generate too much work for too little benefit.

PH PLACE

- **South Warwickshire Local Plan**

The SWLP 'Issue and Options' consultation is well underway and runs until 6 March. A series of roadshows is being held at various locations with Shipston, Kenilworth and Alcester still to take place. There is also a Teams session Thursday 16 February 11am-12.30pm.

- **Supplementary Planning Document**

Signed.....(Chair)

Date.....

An SPD has been drafted about how Wellesbourne Campus should develop. This also links to the development of Wellesbourne Airfield which is now well on track for an enhanced runway and an employment site, NOT for housing. The CPO will remain in place as an option, however, until we have absolute certainty about the development plan. This will be signalled through a planning application, probably to be expected in the Spring or early Summer.

- **Orbit Housing Association**

Cabinet members have met with Orbit to discuss their action plan for remediation of properties with mould. This will take them some time to resolve because there are simply not enough skilled people to inspect, assess and recommend the proper solution. The number of properties in our District alone is north of 500 and runs to thousands across their whole portfolio. Orbit is prioritising the most urgent cases and will provide regular updates on progress of the works in our District.

A new economic strategy (in conjunction with WDC) will be the subject of consultation next month and will sit alongside the SWLP.

LEGAL AND COMMUNITIES

- **CCTV**

Home Office funded Safer Streets project for four new CCTV cameras in Stratford (Recreation Ground and Train Station) – is ongoing.

- **ASB**

Officers have pursued various partners to bring complex cases to improved outcomes, where mental ill health and substance misuse have been driving factors. Aside existing cases and neighbour disputes, the current hotspots are Bell Court – youths; Nat West – street drinking - action being taken. One live Community Trigger (ASB Case Review) is in pro-gress.

- **Rural**

Thefts of vans, caravans, motorhomes, thefts of tools from vans and keyless car theft, continues to be a focus for crime prevention activities for the Rural Crime Advisors with evening house to house engagements for van/mobile home/caravan owners in rural hotspot areas. Crime prevention events have been hosted in rural communities across the District.

- **Partners**

The Police have introduced a new local geographical policing model. This provides a new Chief Inspector for South Warwickshire with re-sponsibility for local policing (Safer Neighbourhood Teams) and patrol and response policing. The new Chief Inspector is Faz Chishty.

PH PLANNING

- **Land Charges**

This is a small team of two that handled over 2,200 enquiries last year, completing each enquiry in an average of 9.75 days. The target for completion is 15 days. The two principal types of enquiries are CON29 (land charged enquiries) and CON290 (Other or additional questions). The team effectively keeps HM Land Registry up to date. Whilst the Registry is reasonably accurate now after going through a period of transition over the last couple of years, there is still some data cleansing necessary but this is reducing.

Signed.....(Chair)

Date.....

There is scope for SDC to increase its charges and still be competitive with other local authorities. The fees and charges tables will be amend-ed to increase CON29 charges by approx. 10% and other charges by 20% to help meet the costs of the team.

- **Building Control**

Building Control (BC) functions across England are going through a pe-riod of change in the wake of the Grenfell fire. From April 2024 all BC of-ficers must be registered and prove their competency.

SDC has a team of nine officers (surveyors). The function, whilst a stat-utory function, must compete with the private sector as BC is not the sole preserve of local government. As our officers are highly trained, the private sector is keen to employ staff such as ours and offer enhanced salary packages to tempt then away. SDC is fortunate to have a stable team that achieved 100% positive feedback to the questions “Would you use our service again and recommend us?”

It should be remembered that developers do not have to use SDC’s BC. They often use private companies where they have built a long-standing relationship. SDC’s team must market its services and compete for business.

On the subject of change, in the wake of the Grenfell Fire the report by Dame Judith Hackett proposed a number of changes such as the creation of a Building Safety Regulator headed up by the Chief Inspector of Building Control, plus greater regulation and control over BC Officers in both private and public organisations

- **Planning Enforcement**

At full strength this is a team of five. SDC is under strength at the moment but recruiting to rectify this. Currently formal action (legal action) is limited as cases are being reviewed, of which there are 220 live cas-es. Planning Enforcement (PE) is a discretionary function. PE operates under the Local Enforcement Plan (LEP) published in 2021 and updated since. Over the last year the team received 463 requests, of which 434 were closed. The interesting number, however, is that · 230 were no breach, no further action or duplicate requests but they still had to have initial investigations. In other words, nearly 50% of all requests either were not breaches or did not result in any action.

All requests are triaged.

PH RESOURCES

- **Budget 2023/24**

The Budget was in the latter stages of consultation. Details of the proposed Settlement wre received on 19 December. This was a little more generous than had been anticipated although the rumoured relaxation of the £5 Council Tax cap was not relaxed.

The Cabinet’s proposed Budget has subsequently been agreed and the consultation process with local organizations and businesses has be-gun. So far, two of the three planned meetings of the Overview and Scrutiny Committee’s Budget Task and Finish Group have been held with the final meeting scheduled for 1 February. Once The Cabinet has been able to review the outcome of the consultation process, the Budget will be considered by the Council at an extraordinary meeting for the purpose on 13 February.

- **Community Infrastructure Levy (CIL)**

At a meeting of Cabinet officers’ proposals on the allocation of funds were discussed and agreed.

Signed.....(Chair)

Date.....

- **Recruitment**

Richard Burrell, Section 151 Officer, is in the process of trying to recruit a CIMA/CIPFA qualified accountant as Financial Services Manager and Deputy Section 151 Officer. Repeated advertising has not proven to be a successful source of suitable candidates. The vacancy has been put in the hands of a recruitment agency in an attempt to produce suitable candidates. This is an area of particular responsibility where the capability of our officers must be of the highest order.

PH HOMES, HEALTH & WELLBEING

£250k per year for the next two years helping our most vulnerable citi-zens with cost of living pressures. The plan will be published on Friday – so more money to CAB, Foodbanks and Act on Energy to really make a difference.

Benefits - we turn round benefits swiftly – particularly Housing Benefit - and the rolling list of extra benefits which the Government keeps de-veloping.

Customer Services – answering the phone within two minutes (though avoid Mondays as that is when everyone rings!). We are also the only council in Warwickshire with fully open customer services at EH. Walk-ins are really important and as many of you will see, we get a lot of them. Seeing people face to face matters to us.

Housing – we are working with Orbit on mould and damp. Orbit is training people to spot it, even if they are in a property for another reason. You can all do the same. I am working with Place Board to provide simple, cheap help with this.

Cost of living help – from SDC, WCC and to other groups via WCC. Please look at the websites which are constantly evolving and updat-ing. As a twin hatter, I receive a lot of press/social media messages to use. Please let me know if they would help and I will forward. I do not want to flood your inboxes! Ellen Badger Hospital – demolition is complete and building starts in February. The road outside is having some widening and the refuge is being moved. Stratford MIU is now open on Thursdays. Housing advice – working to keep people in their tenancies. Every eviction costs money – c£16k per time in terms of rehousing and tem-porary costs. We also don't want to disrupt families, children's educa-tion etc.

Integrated Care Board (ICB) – the new health reorganization is working in South Warwickshire. There is real working together, particularly in keeping the flow through hospitals going and moving people out who need social care.

ECONOMIC DEVELOPMENT & TOURISM

- **NEW AV SYSTEM**

The new high-tech AV System went live this month. Despite little teething issues (which were not unexpected), it is working well and was installed in record time with the Christmas and New Year break in the middle. Having been involved in the tendering and demonstration process, I have been particularly impressed by the huge amount of work achieved by the WOW Team, Democratic Services and the IT Team. This project was extensive and extremely complex. We now have a sophisticated system that makes our meetings look far more professional both in the Chamber and online.

- **Stratford Upon Avon BID**

Signed.....(Chair)

Date.....

The Stratford upon Avon Business Improvement District has a term of five years. At the end of each term a ballot is held to determine whether or not the BID should continue. The ballot includes two rounds of consultation followed by a secret ballot. The current BID term expires on 31 March 2024. The first round of consultation has not been issued to all BID members.

The BID promotes the Ambassador Programme for an improved visitor experience, provides promotional and marketing support services as well as encouraging cleaner and greener environmental improvements. These drive footfall into local businesses, in addition to providing vital business and community safety support.

- **Shakespeare’s England (SE)**

The team is working closely with all their members, together with VisitBritain and VisitEngland, to maximize visitor interest around the King’s Coronation across the District. SE is not expecting to see a discernible increase in Chinese visitors until the second half of 2023. In the meantime there are marketing initiatives in place to promote Valentine’s Day/Weekend and Easter. A new website has been commissioned. It is scheduled to go live in early April which will provide visitors and members with an enhanced experience. Tourism & Projects